

Bartender Job Requirements and Responsibilities:

- Provides a pleasant drinking experience to customers.
- Serves drinks while maintaining a clean and sanitary bar area.
- Adheres to proper alcohol handling, sanitation, and safety procedures, and maintains appropriate dating, labeling, and rotation of all beverage items.
- Coordinates daily supply inventory for bar and submits orders to supervisor; assists with receipt of deliveries.
- Contributes to daily, holiday, and theme drink menus in collaboration with supervisor.
- Ensures smooth operation of bar services.
- Completes cleaning according to daily and weekly schedules, including dishwashing as needed.
- Participates in and/or contributes to programs, committees, or projects designed to improve quality of service and employee productivity.
- Ensures Post House Rules are adhered to.
- Other duties as directed by Bar Manager and/or House Committee.

Work Hours Variable. Available hours are during the day, evening, weekends, special events, substitute.

Bartender Qualifications/Skills:

- Demonstrated knowledge of and skill in ability to safely and effectively operate standard beverage service equipment
- Adaptability
- Decision-making
- Customer service
- Oral communication
- Planning, problem solving, and teamwork
- Self-motivated
- High energy Level
- Multi-tasking

Education, Experience, and Licensing Requirements:

- High school diploma or GED
- Minimum two (2) years of bar or restaurant experience to include drink preparation
- Current beverage service certification or other certification as required by federal/state/local law
- Familiar with point-of-sale computers and software
- Comfortable using a computer, navigating Windows, Microsoft Office, and Outlook Email

Hourly wage is negotiable based on experience.